

CTAA
Minutes of General Membership Meeting
Tuesday September 29, 2009

Convened at 4:00 p.m. in Felix Festa Middle School Main Library Classroom (E-108)

Meeting conducted by CTAA President Fran Rutigliano

Fran conducted roll call.

Schools represented: Bardonia, Birchwood, Congers, FFMS-AWing, FFMS-CWing, FFMS-DWing, FFMS-E Wing, Lakewood, Laurel Plains, Link, Little Tor, New City, North High School, South High School, Strawtown, West Nyack, Woodglen

Also in attendance: Labor Relations Specialist Moriah Olsen

New Business:

- ~ **Moment of silence** in memory of Tom Prestia, husband of Past President Carol Prestia, who passed away this past summer.

- ~ **Welcome back!**
 - Congratulations to Eileen Hroncich, recipient of the "TA Who Made a Difference" award

- ~ ***Supt's. Conference Days:***
 - If you worked both Sept. 2nd and 3rd, **only four (4) hours of one (1)** of those days will be counted towards our optional 182nd day. You must complete the same amount of hours as your regular work day.
 - The 18nd day form can be printed from the district website. Click on ***Forms for Staff***, then ***Forms for TA's*** and finally, ***182nd Day Form*** and ***print.***

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- Principals will now sign each section of hours as they are completed in order to keep accurate records. Be sure they hand your form back to you so that you will be able to enter future hours towards your 182nd day.
 - After you have completed the amount of hours comparable to your regular work day, the form will be submitted ***by your principal to payroll.***
 - It is ***important*** that whenever working hours towards your 182nd day, you sign in at your building.
- ~ ***Empire Health Insurance:*** conducting an audit to verify spouse and Dependents
- To verify ***your spouse***, Empire will ask for a copy of your marriage license or the front page of your tax return
 - Remember to “white out” your social security number from your tax return with the exception of the last four(4) digits
 - To verify ***dependent children***, Empire will request a copy of their birth certificates
 - You should have received this audit over the summer in a big white envelope with the auditing firm’s return address on it, not Empire’s. If you have not responded to the audit, or have discarded the envelope, please call Empire for a replacement audit form as the deadline is November 2009.
 - ***If you do not update your spouse and dependent children, they will be dropped.***
- ~ ***Loss of hours:***
- Some previously lost hours have been restored and part-time positions maintained.
 - ***BOE meeting:*** to the members who attended, thank you for your show of support.
- ~ ***Early Dismissal Days:*** the district is exercising their “managerial right” to shorten the instructional day and offer professional development to staff. We are already being paid for the 8 hours.

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- Therefore, time *does not* go towards 8 hours Professional Staff Development,
- Time *does not* go towards optional 182nd day, but
- Time *does* go towards 75 hours *after you've obtained level 3 certification.*
- Your building principal will provide Professional Development

~ **Professional Staff Development:**

- **Supetintendent's Conference Days:**

--- For November 3rd, February 8th, and March 19th, professional development workshops will be offered on My Learning Plan... a perfect opportunity for TA who has not yet begun or needs to complete 8 hours.

Note: Anyone taking graduate or undergraduate courses, please complete a prior approval on My Learning Plan to receive hours towards the 8 hour contractual requirement and NY TEACH Hours.

~ **Sick Bank:** thank you to all who have already donated. If you are in need of a donation form or would like to increase your donation, please see your building rep or e-mail Bobbie at rfanelli@ccsd.edu.

Please...you can donate as little as ½ day to help a fellow TA in need. All donations are sincerely appreciated.

~ **Benefits:** all new hires must complete a Benefits Fund Membership form to be enrolled.

- **Elegibility:** In order to receive and maintain *vision, dental,* and *legal services* benefits you must work *no less than* 20 hours per week.

--- House closings are \$66

--- Wills, power of attorney, and health care proxies are free for members, their parents, and their parents-in-law

Note: Claim forms are available on the CTA website.

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- **Attorneys available:** 9/16, 10/22, 11/19, 12/17, 1/28, 2/25, 3/25, 4/29, 5/20, 6/17, 7/29, and 8/26

- ~ **CCSD E-mail:** Be sure any communications are appropriate. It is not your private home e-mail account. The account belongs to and is *closely monitored* by CCSD.

- ~ **Minutes and Notices:** in the interest of preserving trees and saving paper, all future meeting notices and minutes will be posted on our CTAA website.
 - A hard copy of meeting notices will be sent to all building reps who are asked to post 3, 4, or 5 copies in prominent areas.
 - Building reps will also be sent a hard copy of minutes to keep on file for reference purposes.
 - Any TA who would like to review CTAA minutes, please see your building rep.

- ~ **Constant Contact:** In order for CTA/CTAA to reach our membership outside the district e-mail, all CTAA members are asked, **on your home computers**, please access **Clarkstownteachers.org**.
 - Scroll down to the **Blue** button that says "**Add me to the Member List.**"
 - Be sure to **check** on the form that you are a CTAA member.

- ~ **Salary Plan:** TAs wishing to participate in the 12-month salary plan must complete the appropriate form and submit to payroll no later than the previous June 1st for the following school year.

- ~ **Vendor Fair:** In October, CTA will be hosting a vendor fair with various investment companies for 403(b) investments. More info will be forthcoming soon and is open to all.

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- ~ **Screening:** Please remember we are allowed up to 4 hours for cancer screenings (mammography, colonoscopy, and prostate screenings).
 - Fill out a personal time form just for the record. You will not be charged any personal time.

- ~ **Making Strides:** October 18th at Woodbury Commons Please contact Trish Moschitta at Congers if you are interested in attending or being on a team.

- ~ **Need advice or info? See your building rep.**

- ~ **Discussion on various issues ensued.**

Meeting adjourned 5:30 p.m.

Respectfully submitted,

Bobbie Fanelli, Secretary