

CTAA

Minutes of General Membership Meeting

Monday, September 22, 2008

Convened at 4:00 p.m. in Felix Festa Middle School Main Library
between D-Wing and Pool

Schools represented: Bardonia, Birchwood, Congers, FFMS-A Wing,
FFMS-C Wing, FFMS-D Wing, FFMS-E Wing, Lakewood, Laurel
Plains, Little Tor, Link, New City, Strawtown, Woodglen

Also in attendance: NYSUT Labor Relations Specialist Moriah Olsen.

Not attending: North High School, South High School, West Nyack

Meeting conducted by CTAA President Fran Rutigliano

Fran conducted roll call and welcomed all to a new year.

New Business:

- ~ ***Congratulations*** to Noreen Krychear on being awarded ***Person Who Made a Difference Award*** by CCSD and for being the first to receive this award.
- ~ ***Thank you*** to Past President Pat Zaccaro for all the time and effort she put into the CTAA as President. We wish her a healthy and happy retirement.
- ~ ***Building Reps:*** T.A.'s should ***first*** go to their Building Rep for assistance with any problem they are experiencing. Please use the following e-mail address and phone number to contact Fran: franny414@yahoo.com and 914-260-7661.
- ~ ***Confidentiality:*** Please make sure that you adhere to strict confidentiality regarding students, or situations regarding students and staff, especially when you are out in public. You do not know who might overhear your conversations. ***The walls have ears.***

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- ~ **Paychecks:** Please review your paycheck to be sure that all information is correct. To check your salary you can use the following formula: ***195 days x your daily hours x your hourly rate and divide it by 20 or 24*** depending upon how you get paid.
 - Please remember that the program that handles our checks does not communicate with AESOP. Make sure your deducted days are correct.

- ~ **Personnel:** There were no layoffs. There were some hourly changes due to student population.

- ~ **Benefits:** Please contact MaryAnn Reilly in Benefits at Chestnut Grove with any questions. If you change benefits, please give your card back to MaryAnn.

- ~ **Professional Staff Development:**
 - We now register for our courses on ***"My Learning Plan"***. Please make sure that after you complete the course you go back in and click ***"submit"*** for the course you just completed in order to get credit.
 - When all of your hours have been completed, submit form for payment.
 - For any summer workshops you have taken, make sure to print a copy of your workshop list and attach it to the form.
 - Any course you take outside the district ***must have prior approval.***
 - Be sure to ***keep a copy*** of all information you submit.

- ~ **182nd Day:** once you have completed your hours, give the completed 182nd day form to your principal to sign. Your principal will submit it for you.
 - Some opportunities for your 182nd day are: Meet the Teacher Night, Open House, Pack-up in June, Set-up in August/September.

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~ *Certification Meeting:*

- Pat Villari attended the meeting at FFMS on August 26th. Most of the meeting was for teachers, however, T.A.'s should create a **TEACH ACCOUNT** as follows:
 - Log onto the website
www.highered.nysed.govt/cert/teach.
 - Once you are on the site, follow the prompts. There is a lot of good information for you as well on the site. You can click into topics A-Z and look up almost anything you need to know.
 - It was also stated to keep a copy of all Professional Development courses you take. Even though the district keeps a record, you should keep your own. If you take an "Outside Course" make sure you get some kind of verification that you attended before you leave.
 - Our certification is **Provisional to Permanent**.
 - The contact person you can go to for any help, or information that you need is: **Lisa A. Coppola** at Southern Westchester BOCES. The address is: 17 Berkeley Drive, Rye Brook, New York 10573. Telephone number: 914-937-3820. Her e-mail address is: lcoppola@swboces.org

~ *Labor Relations Specialist Moriah Olsen reported:*

- **VOTE/COPE** will be sending information for a donation. They are the lobby group that help us get better opportunities for certain items.
 - They recently lobbied for breast and prostate cancer screening to be done during the day and not have it count as a sick or personal day.
 - NYSUT also lobbied for up to four (4) hours off with no pay or hours loss for screenings as well.
 - Now, before the legislature is the tax cap issue. Senator Swozzie has proposed a tax cap of 4%. The district has to pass the budget by 60% to get an additional percent.
- **NYSUT Calendars:** If your school did not receive them, Bldg. Reps. please e-mail Fran.

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- ***Making Strides Against Breast Cancer:*** walk will be held on October 19th at Woodbury Commons.
 - You can get booklets, pins, posters, and tee shirts for the walk if you want to organize a team. There are teams that have already been organized and it's a fun day to walk and do some shopping as well...all for a good cause.
 - Moriah and Fran will be talking about a retirement dinner seminar for sometime in the future.
 - Moriah will conduct a Building Rep Seminar on October 16th from 4:00 – 7:00 p.m. in the FFMS Library. She will be providing dinner. If you cannot stay for entire session, please attend as much of it as you can. It will be extremely helpful to Building Reps.
- ~ ***Sick Bank:*** there have been requests by T.A.'s for time. You should have received a form to donate time. You can donate as little as ½ day or more if you wish. If the days are not used within the school year they will be carried over to the following year. If there is a special need and the bank is out of days, we can poll again for more days.
- ~ ***Tenure:*** if you received tenure Spring 2008, please fill out the application and submit it for your one-time \$ 250 bonus.
- ~ ***Union Benefits:*** please take advantage of them.
- ~ ***People to People:*** Brown Bag Lunch Day will be November 7th. The idea is to bring your own lunch that day and donate to People to People the amount of money you would have spent to buy lunch.
- ~ ***Membership:*** if you have any questions contact Pat Villari at Little Tor Elementary or e-mail her at Patticakes4549@hotmail.com or pvillari@ccsd.edu.

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- ~ *CTAA Web Page:* we are in need of a T.A. to man our web page.
If you are interested or know of a T.A. in your building who would be willing to update our web page, please contact Fran.
- ~ *Questions from the floor addressed.*

Meeting adjourned at 5:15 p.m.

Respectfully submitted.

Bobbie Fanelli, Secretary